

Item 5.2 - Rolling Actions Log

Education, Children and Families Committee

1 March 2016

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	20.05.14	Review of Community Access to Schools	To request that an update be provided in one year, including details of the new arrangements at Queensferry and Gracemount High Schools.	Executive Director of Communities and Families	May 2016		Deferred until May 2016 as there are currently 2 key inter-dependant reviews which will potentially influence the next phase of the CATS review. They are the city wide review of Council owned sports facilities and the corporate project to develop an online booking and payment facility for users of

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							a number of council facilities including school lets.
2	20.05.14	Food For Life Accreditation in Edinburgh Schools	To note that an update would be provided on financial implications arising from moving towards silver and gold standards for all schools once bronze was achieved.	Executive Director of Resources	October 2016		Progress presented at EC&F Committee in October 2015. Deferred until October 2016. Currie Community High School and Buckstone Primary School are both actively working towards the Silver Catering Mark Award. The progress on attaining the Silver Standard within the these Pilot Schools will continue to be monitored and,

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							once achieved, the information gathered will be used to benchmark the potential costs, and any other implication of delivering the Silver Catering Mark Award, across the Council school estate.
3	11.09.14	Support to Children and Young People with Disabilities	To request a further progress report in September 2015.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.10 of this agenda.
4	11.09.14	Free School Meals	To request an annual progress report on the School Meals service including: <ul style="list-style-type: none"> • details of accommodation for 	Executive Director of Resources	May 2016		This has been deferred to May 2016 to allow more time to get customer feedback.

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			<p>pupils;</p> <ul style="list-style-type: none"> • A quality assessment of the provision of school meals, including those from remote kitchens; • Uptake levels by year group; • Customer feedback (school, parent and pupil) on the school meals service and lunchtime environment. 				
5	11.09.14	Parental Engagement	To request a progress report on implementation in December 2015.	Executive Director of Communities and Families	May 2016		This has been deferred to May 2016. This action will be combined with action 13 below.
6	09.12.14	Castlebrae Community High School Progress Report	To agree to receive a further progress report in October 2015.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.8 of this agenda.

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7	03.03.15	Educational Attainment 2014	<p>1) To agree to receive further annual reports on attainment/improvements in performance.</p> <p>2) To request a further report in October 2015 on:</p> <ul style="list-style-type: none"> • The performance of looked after children; • The performance in relation to wider achievements and how they could be measured; • Attainment of children in areas of deprivation. 	<p>Executive Director of Communities and Families</p> <p>Executive Director of Communities and Families</p>	<p>May 2016</p> <p>May 2016</p>		<p>The new National Bench-marking tool (Insight) will be available from February and will provide the latest attainment and positive destination figures.</p>

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8	03.03.15	Vision for Schools	To request a further report on progress in March 2016 focussing on the areas listed in paragraph 3.43 of the Director's report.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.6 of this agenda.
9	03.03.15	Edinburgh Integrated Literacy Strategy	To note that a report would be submitted to a future meeting of the Committee on the provision of English as an Additional Language (EAL).	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 8.4 of this agenda.
10	03.03.15	Integrated Children's Services	To note the proposed remit for the Integrated Children's Services Board and to request a review of its effectiveness in March 2016.	Executive Director of Communities and Families	May 2016		Deferred to May 2016.
11	03.03.15	Total Craigroyston	To request a progress report within 12 months.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.7 of this agenda.

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12	03.03.15	Children & Families Risk Register	To request that the Risk Register be presented to Committee on an annual basis.	Executive Director of Communities and Families	May 2016		Deferred to May 2016 to allow more time for engagement with officers.
13	19.05.15	Parent Councils – Motion by Councillor Main	Agrees to receive an annual report to the Education, Children and Families Committee on partnership work with Parent Councils, highlighting the priorities and projects undertaken, celebrating the successes, and quantifying the funding and opportunities brought to the city by parents and Parent Councils.	Executive Director of Communities and Families	May 2016		This action will be combined with action 5 above.
14	19.05.15	Children and Families Asset Management Plan	To note the proposals for engagement with secondary school management teams related to the issue of rising rolls in the secondary sector, the outcomes of which would	Executive Director of Communities and Families	Ongoing		An update was submitted to the Committee on 8 December 2015.

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			be reported to Committee at a future date.				
15	19.05.15	Free School Meals P1-P3 – Progress Report	That the feasibility and associated timescales of implementing an on-line payments system for school meals be included in the annual progress report on the school meals service scheduled for October 2015.	Executive Director of Communities and Families	May 2016		Deferred to May 2016 in line with revised timeline provided by new ICT provider.
16	Corporate Policy and Strategy Committee 01.09.15	Safecall CEC 114 - Complaints Handling Review – Education Service	To note the content of the report and that all the recommendations in Appendix 2 are accepted and that progress on their implementation be reported to the Education, Children & Families Committee.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 8.1 of this agenda.
17	06.10.15	Duncan Place & Leith Primary School	To request that a further report was provided to a future Committee meeting on the outcome of the discussions with the local	Executive Director of Resources	May 2016		

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			community regarding the possibility of community asset transfer of the part of the existing Duncan Place building which would remain.				
18	06.10.15	Committee Decisions - November 2014 - June 2015	To note that an annual summary report would be presented to Committee in 12 months time.	Chief Executive	October 2016		
19	06.10.15	Child Poverty	<p>1) To note the progress made with work to mitigate the impact of child poverty and to request a further update in October 2016.</p> <p>2) To request a further report in six months with a performance dashboard indicating</p>	Executive Director of Communities and Families	<p>October 2016</p> <p>May 2016</p>		Deferred to May 2016.

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			measures/ indicators used to record progress.				
20	06.10.15	Arts and Creative Learning Update	To agree to receive a further report in October 2016.	Executive Director of Communities and Families	October 2016		
21	06.10.15	Playgroups and Nurseries in the Voluntary Sector	That a report be submitted to a future meeting of the Committee on how the work was being taken forward.	Executive Director of Communities and Families	October 2016		
22	06.10.15	Children and Families Capital Asset Management Programme 2014-19 – Progress Update	To request a further report, within two cycles, on measures of success, including progress on the categorisation of all Children and Families establishments as condition A or B.	Executive Director of Resources	May 2016		Deferred until May 2016.
23	06.10.15	Review of Positive Action Funding in Primary Schools	To request a report on the conclusion of this work in	Executive Director of Communities	March 2016		Recommend closure of this action. See item

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			December 2015.	and Families			7.4 of this agenda.
24	06.10.15	Implementation of the Children and Young People (Scotland) Act 2014 - Update	To request a further report on progress in October 2016.	Executive Director of Communities and Families	October 2016		
25	06.10.15	Energy in Schools Annual Report	To note that an annual progress report would be submitted to the Committee in 2016 on Energy in Schools	Executive Director of Resources	October 2016		
26	08.12.15	Short-Life Working Group: School Admissions/Appeals	To note that an Admissions and Appeals report would be submitted to Committee on an annual basis.	Executive Director of Communities and Families	December 2016		
27	08.12.15	Short-Life Working Group: School Admissions/Appeals	To request a further progress report in March 2016 on progress in relation to the above recommendations.	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 8.2 of this agenda.

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28	08.12.15	Rising School Rolls	To note the content of the report by the Executive Director of Communities and Families and the intention to bring a further report to Committee on 1 March 2016 to confirm the primary schools which had been identified as potentially facing accommodation pressures from August 2017	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.2 of this agenda.
29	08.12.15	Governance Arrangements and Council Support to Community Centre Management Committees	To include a section on the management of community centres in the annual Community Learning and Development report.	Executive Director of Communities and Families	October 2016		
30	08.12.15	Social Work Complaints Review Committee – 25 November 2015 Report 1 , Report 2	To note the reports from the SWCRC and the Executive Director of Communities and Families and that a further report would be brought back to	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 8.6 of this agenda.

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			the next Committee.				
31	11.02.16	Children and Families Revenue Grants to Third parties 2016-19	To agree to receive a report in March 2016 on proposed awards from the Small Grants Programme	Executive Director of Communities and Families	March 2016		Recommend closure of this action. See item 7.1 of this agenda.